



**BIDDING SPECIFICATIONS FOR CONTRACTING THE
PUBLISHER ENTERPRISE FOR THE SERIES JOURNAL**

Ref. PS-SERIEs 2009.02

11 MAY 2009



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BIDDING SPECIFICATIONS FOR ENTERING INTO A CONTRACT WITH THE COMPANY WHICH WILL PUBLISH THE SERIES JOURNAL, SPONSORED BY FUNDACIÓN SEPI; Ref. PS.SERIES2009.02

The Fundación SEPI, sponsor of a project to publish a new economic journal, “*SERIEs, Journal of the Spanish Economic Association*”, and in accordance with its Internal Purchasing Norms, announces this bidding specifications for the selection of a publisher enterprise. For further information a profile of the contracting party is shown in the Fundación web site (www.funep.es)

I. PURPOSE OF THE CONTRACT

The Contract which is governed by this concrete bidding specifications has as its purpose the publishing and distribution of a new scientific journal on the Economy called *SERIEs. Journal of the Spanish Economic Association*, and which is sponsored by the Fundación SEPI (FSEPI).

The Fundación SEPI is a public-sector foundation which belongs to the Spanish state-owned industrial holding company Sociedad Estatal de Participaciones Industriales (SEPI), which in turn is attached to the Ministry of Economics and Finance. The Spanish Economic Association (AEE) is the main association of scholar economists in Spain. Currently it has about 200 partners –among which are many of the most distinguished Economists who work in Spain– and it organizes the most prestigious annual meeting of Spanish Economists. The Fundación SEPI and the AEE have reached an Agreement to create a new journal, which will begin to be published in 2010 and which is the result of the merger of the respective journals of both institutions, that is, of *Investigaciones Económicas (IE)* and the *Spanish Economic Review (SER)*. (Attached you will find an Annex with further information about these journals). Both journals are included in the list of scientific journals of the Institute for Scientific Information and in the Social Science Citation Index, and they have impact factors of the *Journal of Citation Reports*. *SERIEs* will inherit this affiliation from the merged journals.

SERIEs seeks to become the Spanish journal on economy with the highest level, so that it overtakes in quality the journals merged, and it aims to be able to compete in the scholarly international market.

The first editorial team would be made up by Mr. Eduardo Ley (World Bank) – Managing Editor of Spanish Economica Review–, and Mr. Gabriel Pérez-Quirós (Bank of Spain), and Ms. María Ángeles de Frutos (Universidad Carlos III of Madrid), Managing editors of *Investigaciones Económicas*.

The Editorial Board would be mostly made up by some of the Members from the Boards of the merged journals (see further information), together with other internationally well-known Economists.



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The project is as follows:

1. *SERIEs* will be published in paper and in an electronic version, with a purely electronic process for the submission and management of the original documents, through an Edition Manager.
2. A total of four numbers will be published per year, which will include about 25 articles, with a total of 500 pages.
3. It is estimated that the initial edition will be made up by 300 copies.
4. *SERIEs* must be freely available on internet for anyone, at least on a Web page which will be maintained by the FSEPI and the AEE.
5. The access to subscriptions will be subject to a price
6. The initial contract with the Editor will last for four years, and can be renewed.

II. CONTRACTING BODY

The contracting body will be made up by the General Manager and the Manager in charge of Administration and Resources of the Fundación SEPI, who must take their decision jointly.

The way for the public having access to the profile of the contracting party of the contracting body will be through the following internet address: www.funep.es

In order to assess better the bids submitted, the contracting body can ask for the AEE taking part as an advisor, asking it to submit an assessment report about the technical proposals made by the bidding enterprises, covering the following services: I) the publication of the journal, with a special attention paid to the online submission and treatment of the articles, and to the type-setting, copy-editing and proofreading; II) the specialized support provided to the journal's Edition Team; and III) its promotion and marketing.

III. MAXIMUM BUDGET FOR THE CONTRACT

The baseline bidding budget for the contract for the four-year period will amount to thirty six thousand Euros (36,000 €), for each one of the four years, amount to which the VAT will be added, without a price yearly review. Payment will be made yearly during the time the contract is in force.

The bids submitted by the Bidders must meet the requirements included in the model attached as an annex to these bidding specifications and they will be, in any case, for an equal or smaller amount than the bidding budget stated above.

The system for determining the price which will apply to this contract will be that specified in paragraph "assessment of the Financial Bid".



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IV. PERIOD FOR THE PERFORMANCE OF THE CONTRACT

The period for the performance of the contract will be of **four years**, since the date of the contract execution.

V. SELECTION AND AWARD PROCEDURE

The contract which is the object of this bidding specifications will be awarded in keeping with the procedure which is detailed below, following the internal contracting instructions currently in force in the Fundación SEPI, published in the "Contracting party profile" on the Web address of the Fundación, (www.funep.es).

VI. REQUIREMENTS FOR BIDDERS

Natural or legal persons, either Spanish or foreign, on their own or through their duly authorized representatives, can submit their bids for this contract, when, according to that stipulated in paragraphs 43 to 48 of the LCSP have full capacity for acting, are not subject to any of the causes which prevent taking part in a contract which are included in paragraph 49.1 of the LCSP at the date when finishes the period for submitting the bids, and who demonstrate their economic, financial, technical, and professional soundness.

VII. DEADLINES FOR SUBMITTING THE BIDS

Until May 26, at 6 pm, at the offices of the Fundación SEPI.

VIII. REQUEST FOR INFORMATION

Those enterprises which want to know in more detail the characteristics of the project which is the object of this bid and, in its case, to submit their technical and financial bids with the maximum information available, can submit their consults: a) by e-mail to Ms. Patricia V. Marchán, Department Head ie@funep.es, during May 18th and 19th; b) by phone to the President of the Asociación Española de Economía, Mr. Antonio Cabrales, antonio.cabrales@uc3m.es, Phone 34.9166248669, during May 18th to 22nd, both included.

IX. CONTENT AND SUBMISSION OF THE BIDS

The bids of the Bidders must be made in three different types of documents, which will be submitted at the same time in closed envelopes, with the deadline of May XX, 2009, at 6 pm, at the offices of the Fundación SEPI.



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The envelopes will be identified as Envelope number 1 “General decimation”, Envelope 2 “Technical Bid”, and Envelope 3 “Financial Bid”, adding in each one the Bid’s reference , “Ref, PS.SERIES2009.02 and the following data:

Name – and abbreviation, when applicable– of the Bidder

Address

Phone

Facsimile

e-mail:

IX.1 Envelope number 1: “GENERAL DOCUMENTATION”

Envelope number 1 will include the general documentation which confirms the fulfillment of that stipulated in paragraph 130 of the LCSP.

Within the envelope, on a separate sheet, the following documents must be enumerated:

1. Confirmation of the legal nature and the capacity to act, and when applicable, its representation.
2. A responsible statement of not being affected by the prohibition to enter into a contract, including the statement of not having any debt with the tax authorities, nor with the social security system.
Non-Spaniard Entrepreneurs who are citizens of the EU Member States will submit the documentation required in this paragraph and in the previous one, in accordance with the law of the State on which they have their domicile.
3. Confirmation of the economic, financial, technical or professional soundness of the bidding enterprises, in accordance with the following:

For confirming the economic and financial soundness, in keeping with paragraph 64 of the LCSP, a statement on the turnover of the last three years will be submitted.

For confirming the technical or professional soundness of the Bidder, in keeping with paragraph 67 of the LCSP, a statement made by a legal representative of the enterprise, describing the technical and personal means for performing the services which are the object of this Bid and guaranteeing their qualities, will be submitted.

IX.2 Envelope number 2: “TECHNICAL BID”.

It will include the technical bid, with detailed information about the technical features of the services which are the object of the contract.

The enterprises will submit documentation or information concerning the three following paragraphs: the technical and operating features of the service provision, the experience in publishing Economy journals, and the plan for promoting the new journal, with the following breakdown:



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- **Technical and operating features of the services to be performed**
 - a. characteristics of the Edition Manager for the online submission and treatment of the articles for the journal.
 - b. Procedure for editing and proof-reading.
 - c. technical support for the journal's edition team.
- **Promotion and marketing initiatives** for the new journal
- **Experience:** experience in publishing Economy publications; the publication of Spanish journals with similar characteristics to that envisaged in this contract an advantage.

IX.3 Envelope number 3: "FINANCIAL BID".

It will include the financial bid, according to the following model.

<u>FINANCIAL BID</u>	
Mr/Ms.	
With national identity card number..... and with domicile in.....	
Street.....	
On behalf/representing the enterprise.....	
Knowing the terms and conditions for taking part in the bid for the ENTERPRISE WHICH WILL PUBLISH THE JOURNAL SERIES, sponsored by the FUNDACIÓN SEPI;	
Ref. PS.SERIES2009.02 takes part as a bidder, having full capacity for acting and not being subject to any of the circumstances envisaged in paragraph 49 of the LCSP.	
He commits himself on his own account, or on behalf of the enterprise	
	Tax Identification Number
to which he represents, to be in charge of the implementation of the above contract, in accordance with the corresponding Bidding Specifications, whose content he declares to know in full and whose stipulations he unconditionally accepts without exceptions, complying with them and with the legislation on Government contracts.	
For the purposes of that stated in the above paragraph, he commits himself to implement the contract in question for the amounts which are detailed below, expressed in Euros (VAT not included)	
TOTAL YEARLY AMOUNT: (amount in figures and words)	
TOTAL AMOUNT OF THE CONTRACT (four YEARS): (amount in figures and words)	
In on May 2009	



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X. OPENING, EXAMINATION AND ASSESSMENT OF THE BIDS

X.1. Dated on May 27th, 2009, the Contracting Body of the Fundación SEPI will meet for carrying out an assessment, and it will open the envelope regarding the general documentation ("Envelope number 1"). In case that there were serious errors in the documentation submitted, it will exclude from the Bid the enterprise in question, notifying it by e-mail or by facsimile.

In case of noticing some formal error, it will notify it to the enterprise concerned through the same means, so that it can correct it within a period of no more than 72 hours. The occurrence of the above will not mean the postponement of the interim award.

X.2. Then, the Contracting Body will proceed and open envelopes number 2 and 3.

All the actions carried out will be recorded in the Minutes which must necessarily be prepared.

In the assessment of the technical and financial bids, all those bids which do not obviously meet this Bidding specifications, or any other requirement stipulated in the LCSP, will be excluded, stating the reasons for such an exclusion.

X.3. The assessment will be made in accordance with the following criterion:

Assessment of the Financial Bid: up to 55 points

Cero points will be given to the bid for the amount of 36,000 Euros, and 55 points to the lowest bid admitted, 28.800 Euros

The difference between the bidding maximum amount, 36,000 Euros, and the price of each of the bids submitted will be divided by the difference between 36,000 Euros and 28.800 Euros, and this quotient will be the weighting factor of the amount of the corresponding bid. This weighting factor, multiplied by the total points of the financial bid, 55 points, will represent the total mark given to the corresponding bid.

Method for assessing the points granted to the price:

$$\text{Points of the X bid} = 55 \times (36.000 - OX) / 7.200$$

OX: amount of the Bid which is being assessed

Assessment of the technical characteristics: up to 45 points

Enterprises will submit a description of the technical and operating characteristics for the provision of the service, the experience in publishing economy journals, and the promotion plan for the new journal, with the following breakdown:



Description of the services to be performed	0-25 points
- Promotion and marketing initiatives	0-5 points
- Experience	0-15 points

The assessment of each one of the three above items will be made giving the maximum number of points envisaged to the bid which is regarded as the most convenient, and in a decreasing order for the remaining bids, in tranches of at least one point against that which reaches the highest mark. For the purpose of granting points, the Fundación can ask the AEE for its advise; in this case, the AEE will submit a report on that issue.

XI. INTERIM AWARD OF THE CONTRACT

The contracting body, in accordance with that stipulated in paragraphs 134 and 135 of the LCSP, and after taking into account the technical and financial assessments, will rank the global marks given, and it will award the contract on a provisional basis to the Bidder which has submitted the bid which is financially more advantageous, not being capable of not making any award when there is at least one bid which can be accepted in accordance with the criteria which are included in the bidding specifications.

The interim award will be made by the contracting body through a decision in which it must explain the reasons for doing so, it will be notified to the Bidders, and the profile of the contracting party will be published in the Fundación's Web site ([www/funep.es](http://www.funep.es)).

XII. FINAL AWARD

The interim award will be made final after 15 clear days since the date on which this is published on the profile of the contracting party, and on the condition that the successful bidder states his capacity for guaranteeing the publishing of the first number of the journal SERIEs at the start of the year 2010.

The final award of the contract will be notified to the bidders. In case that those concerned requested so, information will be provided to them on the reasons for rejecting their proposal, and the characteristics of the proposal of the successful bidder which were determinant for winning the award; this information must be available in a maximum period of 15 days since it was requested.

XIII. EXECUTION OF THE CONTRACT

The contract will be executed on a private document, or in a public deed when it is required so by the successful bidder, before a period of ten (10) clear days to be counted since the day after the notification of the final award.



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XIV. FULFILLMENT OF THE SERVICE PROVISION

For follow-up and control purposes, on the part of the Fundación, of the quality of the services provided by the enterprise which won the award, the AEE will report to the Fundación about the following services: I) the journal's publishing, with a special attention paid to the online submission and treatment of the articles, and to the type-setting, editing and proof-reading; II) the specialized support provided to the journal's editing team; and III) the promotion and marketing of the journal.

In case that the services provided by the publishing enterprise did not meet the required quality, the Fundación SEPI, on the basis of the proposal submitted by the AEE, will order the enterprise which won the award to correct the deficiencies noticed.

XV. PAYMENTS TO THE SUCCESSFUL BIDDER

The payment of each yearly price will be made once the corresponding bill is submitted, no later than thirty (30) days, during the time the contract is in force.

XVI. PRICE REVIEW

The contract which is ruled by this Bidding specifications will not be subject to a yearly price review, neither upwards nor downwards, since the day when the first yearly payment falls due since it was awarded.

XVII. CONTRACT TERMINATION

The contract termination will be governed by that stipulated in paragraph 206 of the LCSP.

Madrid, May 11th, 2009
FUNDACIÓN SEPI



A N N E X

Supplementary information

The new journal *SERIEs. Journal of the Spanish Economic Association* is to be the result of the merge of *Investigaciones Económicas (IE)* and the *Spanish Economic Review (SER)*, the two leading economics journals in Spain, and it would be jointly owned by the Fundación SEPI (FSEPI) and the Spanish Economic Association (SEA).

DATA ABOUT THE JOURNALS

	SER	IE	SERIEs
Number of issues per year	4	3	4
Number of articles per year	16	12-18	25
Number of page per year	320	370-600	500
Number of copies published	200	250	300
Refereed?	Yes	Yes	Yes
Accepts advertising?	Yes	No	Yes
Rental of mailing list	No	No	No
Discounted fees for associations?	Yes	No	Yes
Announcement section?	No	No	Yes
Book section?	No	No	Possible
Language	English	English/Spanish	No
Authors provide electronic files?	Yes	Yes	English
Artwork provided by authors?	Yes	Yes	Yes
Copy editing	Publisher	Publisher	Yes
Proofreading	In house	In house	Publisher
Off prints for authors?	Yes	Yes	Publisher
Abstract/Indexing?	Yes, see bellow	Yes, see below	No
Registered with CCC? (*)	Yes	Yes	Yes
Copyright	Publisher	Publisher	Authors
Full text available online?	For fee	Free	Free
Journal owned by	SEA	F-SEPI	SEA/F-SEPI
Total editorial costs	Covered	Covered	Covered
Paid subscriptions: individuals	150	130	
Paid subscriptions: Institutions	Unknown (Springer deals w/universities)	100	

(*) Copyright Clearance Center



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I. THE SPANISH ECONOMIC REVIEW

The *Spanish Economic Review* publishes scientific articles in any field of economics and management. In contrast with recent trends toward highly specialized journals, the *Review* shall emphasize high quality standards while maintaining a broad range of topics. Theory and applications, in any combination, are equally welcome. Small symposia, grouping different papers on a related topic, will be part of some of the issues.

The *Spanish Economic Review* is included in the Social Science Citation Index, Social SciSearch, and ISI Alerting Services and will first appear in 2008 Journal Citation Reports (JCR), published in June 2009.

Abstracted/Indexed in: E-JEL, EBSCO, ECONIS, EconLit, Expanded Academic, International Bibliography of the Social Sciences (IBSS), ISI Alerting Services, JEL on CD, Journal of Economic Literature, Research Papers in Economics (RePEc), SCOPUS, Social Science Citation Index (SSCI), Social Science Research Network (SSRN), Social SciSearch.

More information on the data policy, instructions for authors, etc. can be obtained from the Journal's Website: <http://SpanEconRev.org>.

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II. INVESTIGACIONES ECONÓMICAS

Investigaciones Económicas is an Economics journal published by the Fundación SEPI (a non-profit organization) in Madrid (Spain). It includes both theoretical and empirical contributions in English and Spanish, devoting particular attention to topics of special interest for the Spanish economy.

Investigaciones Económicas is covered in Social Sciences Citation Index®, Journal Citation Reports/Social Sciences Edition, Social Scisearch®, EconLit, RePEc, DOAJ, Red ALyC and Tecnociencia.

More information, instructions for authors, etc can be obtained from the Journal's Website: http://www.funep.es/invecon/en/eAims_Scope.asp.

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